



Maitland Farmers Market Policies & Procedures



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Operating Days/Hours: Sundays 9am -2pm

Scheduled Closed Dates: Nov 12, Dec 24 & Dec 31

1. Licenses:

- (A) Must have a valid occupational license from Orange County.
- (B) Must obtain, display, and keep applicable state, county licenses for specific product.
- (C) Market Manager must have a copy of all licenses before you begin. This is a must.

2. Set-Up/Clean -Up:

- (A) Vendors must be set up with vehicles parked in the proper lot no later than 8:45am. Late arrivals are subject to late set-up fee equal to one week's rent. Vendors are responsible for informing hired help of all rules, including parking.
- (B) Vendors are responsible for complete clean-up in the vicinity of their operations. Boxes and other large trash items must be taken to the appropriate dumpster.
- (C) Vendors are responsible for providing proper equipment for set-up including table, tent, extension cords, etc.
Tent, tables and chairs are not provided.

3. Acceptable Product Categories:

Plants, Bakery Items, Produce, Dry Goods, Consumable Goods, Crafts, Art & Jewelry

Unacceptable Product Categories:

No Retail/Flea Market Products, No Antiques, No Pet adoptions

4. Vehicles:

- (A) Large trucks (those over 1.5 tons) must unload and exit the market by 8:00am unless other arrangements have been arranged with the Market Manager.
- (B) Vendors who use a vehicle as an integral part of their businesses are limited to 1 vehicle weighing 1.5 tons or less. Using the vehicle as a holding area is not considered integral to the business.

5. Safety Considerations:

- (A) Stretching extension cords across any sidewalk or walkway is prohibited.
- (B) Cooking equipment, chafing dishes, grills, deep fryers, or similar equipment must be placed in a level location and secured in a manner that prohibits potential spills or hazards to guests. And must be cleared by Fire Marshal of the City of Maitland.
- (C) Late arrivals who are removing vehicles from the park must provide safety walkers in front of and behind their vehicles.

6. Vendor Classifications:

FULL TIME: Must pay the first Sunday of each month for the upcoming month. Must participate for at least 40 weeks per year to obtain a reserved space. If you are out more than 3 consecutive weeks you must reapply and will lose your space.

CHARITABLE ORGANIZATIONS: Limited to 1 group per week, 2 times per year per group. Charitable organizations are not subject to published fees but must turn in an application and receive approval from the Market Manager to set-up.
Tent, tables and chairs are not provided.

7. Weekly Fees by Vendor Classification:

Full Time	Charitable
12X10 - \$20	12X10 No Fee
	No Electric
Additional 6 ft. - \$10	Must have a 501 C3 ID#