

**City of Maitland - Community Development**

Building Safety & Code Compliance Division

Phone: 407-539-6248

1776 Independence Lane Maitland, FL 32751

Fax: 407-539-6275

**WATERFRONT STRUCTURE PERMIT APPLICATION**

Date Rec'd: \_\_\_\_\_ Rec'd by: \_\_\_\_\_ Type of Permit:  Commercial  Residential

Permit#: \_\_\_\_\_

Job Address: \_\_\_\_\_

Description of work: \_\_\_\_\_ Valuation of work (without sub-trades): \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Owner Address: \_\_\_\_\_

**Primary Contractor Information:**

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_

Qualifier Name: \_\_\_\_\_ State License Number: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Electrical Permit Application**

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_

Qualifier Name: \_\_\_\_\_ State License Number: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Work: \_\_\_\_\_

**(REQUIRED INFORMATION BELOW TO CALCULATE PERMIT FEES)**

(required)Amps added or replaced: \_\_\_\_\_ **OR** (required)Number of Circuits affected: \_\_\_\_\_

1 Phase 240 Volt \_\_\_\_\_ 3 Phase 208 or 240 Volt \_\_\_\_\_ 3 Phase 480 Volts \_\_\_\_\_

**Roofing Permit Application**

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_

Qualifier Name: \_\_\_\_\_ State License Number: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Valuation of Work: \_\_\_\_\_ Type of Roof: \_\_\_\_\_

Pitch: \_\_\_\_\_ Squares: \_\_\_\_\_

**\*\*Shingle may not be applied to a roof with a pitch less than 2/12\*\***

Title Holder: \_\_\_\_\_ Title Holder Address: \_\_\_\_\_

Architect Name: \_\_\_\_\_ Architect Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

Engineer Name: \_\_\_\_\_ Engineer Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

Bonding Company: \_\_\_\_\_ Bonding Company Address: \_\_\_\_\_

Mortgage Lender: \_\_\_\_\_ Mortgage Lender Address: \_\_\_\_\_

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in the jurisdiction. I understand that a separate permit must be secured for ELECTRICAL, PLUMBING, SIGNS, WELLS, POOLS, HEATERS, TANKS, AIR CONDITIONERS, etc.

**OWNER'S AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

**WARNING TO OWNER:** YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

\_\_\_\_\_  
Signature of Owner or Agent

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Printed Name of Owner or Agent

\_\_\_\_\_  
Printed Name of Contractor

STATE OF FLORIDA, COUNTY OF ORANGE, Sworn to  
Sworn to (or affirmed) and subscribed before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

STATE OF FLORIDA, COUNTY OF ORANGE,  
(or affirmed) and subscribed before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Personally Known \_\_\_\_\_ or Produced ID \_\_\_\_\_

Personally Known \_\_\_\_\_ or Produced ID \_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Public Signature

My Commission Expires: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

(Pursuant to Florida Statue 713.135(7) all signatures must be notarized

<b>FOR OFFICE USE ONLY:</b>		
<b>Public Works Approval:</b>	<b>Date:</b>	
Comments:		
<b>Zoning Approval:</b>	<b>Date:</b>	
Comments:		
<b>Fire Approval:</b>	<b>Date:</b>	
Comments:		
<b>Building Approval:</b>	<b>Date:</b>	
Comments:		

# **REQUIREMENTS FOR SUBMITTAL**

**Along with the Waterfront Structural Permit application, the applicant must submit 3 copies of a scaled sketch or drawing that provides accurately the information requested on the permit application. The application shall include a scaled sketch or drawing illustrating the location and dimensions of the boat dock, boat house, boat ramp, boardwalk or seawall, the dimensions of the property (including boundaries and bench marks) which shows the lake elevation, Mean Seal Level (MSL) listed on Table No. 1 in Section 11-80 for the property subject to the application. The required measurements shall be determined using as a reference as a certified depth gauge placed in each lake by the City of Maitland. The scaled sketch or drawing shall also include:**

1. The names of the lake or body of water.
2. An arrow indicating the northerly direction.
3. An indication of the scale to which the sketch or drawings are prepared.
4. The dimensions of the subject property and the length and location of the proposed boat dock, boathouse, boat ramp, boardwalk, or seawall. Length shall be measured from the lake elevation (MSL) listed on Table No. 1 in Section 11-80.
5. Indicated the point where the lake elevation (MSL) listed on Table No. 1 in Section 11-80 intersects with the shoreline and proposed dock construction.
6. The distance of setbacks from adjacent property lines.
7. The floor elevation of the proposed boat dock and the floor and roof elevation of any boat house or any other structure connected to the dock.
8. Width of the waterway or canal at the location of the proposed dock, if said water body or canal is less than 200 feet in width. All measurements shall be taken from the lake elevation (MSL) listed on Table No. 1 in Section 11-80 Maitland City Ordinance.
9. Elevation of the top of seawalls shall be indicated on plans. The maximum elevation is listed on Table No.2 in Section 11-80 Maitland City Ordinance.