

PETITION FOR RIGHT-OF-WAY/ UTILITY EASEMENT ABANDONMENT

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ACKNOWLEDGEMENT STATEMENT:

I have received and read the Public Summary Information which outlines the procedure for a right-of-way/utility easement abandonment.

Applicant's Signature

Date

Note: This cover sheet must be submitted with the application.

**PETITION FOR
RIGHT-OF-WAY/UTILITY EASEMENT ABANDONMENT**

PART I. APPLICANT INFORMATION

(Part I to be submitted in triplicate.)

1. APPLICANT'S NAME _____ Address _____ Telephone No. (_____) <i>(If more than one applicant, please attach list and signatures.)</i>
2. CURRENT PROPERTY OWNER'S NAME(S) _____ Address _____ Telephone No. (_____) <i>(Provide for each owner of real property that is subject to petition; please attach list and signatures.)</i>
3. AGENT'S NAME _____ Address _____ Telephone No. (_____) <i>(If more than one agent, please attach list.)</i>
4. REQUEST STATEMENT: I (We) _____ of _____ hereby petition the City of Maitland, Florida to review a request for: RIGHT-OF-WAY ABANDONMENT _____ UTILITY EASEMENT ABANDONMENT
5. APPLICATION CERTIFICATION: I certify that, to the best of my knowledge, the submitted information and statements are true and correct. <i>(Attach signatures as required.)</i> _____ Applicant's Signature _____ Date

NOTE: Any desire to amend or withdraw application must be submitted in writing to the Public Works Department. If ownership of any part of or all of the real property subject to the petition shall change during

the pendency of the petition, the petitioning owner who has conveyed said parcel of real property shall be required to immediately advise the Public Works Department in writing.

PART II. REQUIRED APPLICATION INFORMATION

1. **FEES.** (Payment required upon application submission.)

Required Fee Payment: \$100

2. **AUTHORIZATIONS.** If the applicant or agent is other than the property owner, the applicant shall provide a notarized letter of authorization for each from the property owner.

Part III. REQUIRED SUPPLEMENTAL INFORMATION

(All supplemental information shall be submitted in sets of twelve [12] copies.)

1. **VICINITY MAP** drawn to a noted scale and showing:
 - o The location of the proposed easement or right-of-way;
 - o Relationships to surrounding streets; and
 - o Existing zoning and land use on the site and surrounding areas (within 500 feet).
2. **COPY OF PLAT OR DEED** showing portion thereof for which vacation is sought.
3. **LEGAL DESCRIPTION** of street, alley, or easement to be closed or vacated.
4. **LETTERS OF APPROVAL** from all utility companies (electric, gas, cable, and telephone) and, if under administration of Orange County or the state, letters of approval from appropriate jurisdictions.